

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Tuesday 14th January 2025

No KPC/LL/209

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr D Howie
Councillor Mr R Probert
Councillor Mr G Statham
Councillor Ms N Thompson

Also Present

Lisa Lewis (Clerk), Jamie Probert (Lengthsman), Ward Councillor Richard Thomas, PCSO's Tally Hunt and Lewis Thomas

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm who welcomed those present and wished them a Happy New Year.

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Roden, Councillor Mr D Thompson and Councillor Mr N Eynon.

2.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items from Councillors or written dispensation applications. None received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/LL/208** held on Tuesday 10th December 2024 were unanimously confirmed as a true record and were signed by the Chairman.

4.0 Financial Matters

4.1 Receipts

Business Bank Instant – Savings Account
Interest Received 09/12/2024

£ 25.44

4.2 Invoices for Payment

Clerk's Salary January 2025

£624.71

Mileage 28 miles at .45p

£ 12.60

Tax £0 NIC £0

Cheque 1176

£637.31

Nest Pension Contributions (Employer & Employee)

By Direct Debit

£45.55

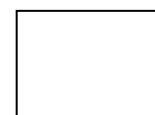
Kilpeck & District Village Hall Invoice No 150

£25.00

14th January 2025

Cheque 1177

Scribe (Starboard Systems Ltd)
Accounting Software Package



Direct Debit	£14.40 (inc. VAT £2.40)
Greenbarnes Noticeboard – Kilpeck Village Green Cheque 1178	£2,218.92 (inc. £369.82)
Dore Community Transport Donation Cheque 1179	£ 300.00

It was **RESOLVED** by a unanimous vote to approve the payments listed above and the invoices and cheques were signed by signatories.

4.3 Bank Balances as per statements

Bank Statement Date: 31.12.2024

Treasurers Account (current) closing balance 31st December 2024 **£13,217.21**

Bank Statement Date: 31.12.2024

Business Bank Instant (savings) closing balance 31st December 2024 **£33,182.48**

Total **£46,399.69**

The above balances were noted and bank statements were checked and signed by Chairman and Vice-chairman.

4.4 Budget Monitoring

The current spend to date against the budget figures was reviewed and deemed on target. The parish council reviewed the budget monitoring process and confirmed that the controls in place are adequate and in accordance with the Joint Panel on Accountability and Governance (JPAG) guidance.

4.5 Direct Debit Mandates

The Direct Debit mandate forms for Nest in respect of pension contributions and HMRC for PAYE were signed by the chairman and vice-chairman.

4.6 Dore Community Transport

The parish council resolved to donate £300 to Dore Community Transport under the Local Government and Rating Act 1997, Sections 26-29. The proposal was made by Cllr G Statham, seconded by Cllr D Howie and unanimously carried. A cheque was signed by the chairman and vice-chairman.

4.7 Laptop

The parish council noted that the current laptop is outdated and cannot support the upgrade required after Windows 10 support ends in October 2025. The clerk was asked to obtain quotes for a replacement to be considered at the next meeting.

5.0 Public Question Time

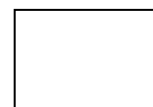
Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions. **No members of the public were present.**

6.0 Highways & Public Rights of Way Issues

6.1 Lengthsman report:- A maintenance day will be carried out next week and drainage grant work to commence on the first week of February. 'Duffryn corner' was mentioned and the chairman will discuss with highways at a meeting on the 22nd January. Clerk to check grit bins are being refilled in the parishes.

6.2 To receive any new General Highway or Public Rights of Way issues

- It was noted that there is a lot of debris along kerb edges. Locks Garage junction is of particular concern,



signage and bollards are dirty, white lines are covered in mud which is all obscuring the junction. Chairman to bring up at the highways meeting.

- Flooding at Pontrilas Sawmills is still not resolved, water was coming up out of a drain. Clerk to follow up.
- Howton Cottages field entrance onto A465. Clerk to follow up.
- Minnows road was extremely dangerous with ice. Clerk to report.
- White lines at Wormbridge Church layby need to be repainted.

6.3 Removal of hedging/bushes on A465 at Howton Barns – It was RESOLVED to defer the item until the next meeting.

6.4 Proposed 30mph speed limit through Kilpeck Village – it was noted that a speed survey is required and has been requested, this should take place during February and following the results a further update will be provided.

6.6 Village Hall Sign – no updates, Clerk to follow up.

7.0 Reports

7.1 Kilpeck Village Hall – A meeting will take place next week.

7.3 Police Representative – it was noted that there have been no reported crimes in the area. Councillors advised that they have an issue with poaching in the parishes. The team will liaise with Golden Valley Police team regarding poaching and establish what signage they use. There was a request for the local police team to attend the Kilpeck Coffee Morning which will be held on Tuesday 25th February in the village hall between 10am and 11:30am.

Ward Cllr Richard Thomas joined the meeting.

7.2 Ward Councillor Mr Richard Thomas reported on the following items:-

- Devolution
- Southern Relief Road
- Resignation in Children’s Services
- Approved planning applications within the parishes

**8.0 Information Sheet
Correspondence**

10.12.24 Email from Talk Community regarding support for residents affected by severe weather in Herefordshire.

17.12.24 Budget consultation extension.

17.12.24 Herefordshire History Festival update

17.12.24 Information on Cathedral Park Retirement Village

17.12.24 Upgrades to Homepoint

17.12.24 Local Drainage and PROW grant funding extensions

19.12.24 English Devolution – White Paper

07.01.25 Baton of Hope email

07.01.25 Nature Recovery Mapping (Webinar – Wednesday 22nd January 2025 at 12:45-1:45pm).

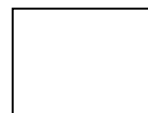
07.01.25 Leaders Newsletter

07.01.25 Latest Planning Advice from National to Local

07.01.25 Annual Plan Briefing Sessions at Thorn Wednesday 29th January

Reported Defects:-

FS-Case-671316128 – potholes along Church Road, Kilpeck. Reported 17.12.24.



Lorry obstruction on the A465 at Didley opposite the lay-by. Clerk emailed Ed Bradford at Highways and Ward Cllr 17.12.24. Update received to advise this will be passed to the police in the first instance.

PROW – KK2, Stile obstruction from overgrown hedging/brambles. Reported via Hfd Council Website and via email to the PROW team 07.01.25.

Drain near Pump House re-reported with photographs 07.01.25 – Hfd Council Ref: FS-CASE-676464207 BBLP Ref: 11174370. 09.01.25 Clerk spoke to BBLP who confirmed that the drain was jetted on the 29.10.24 following the original report on 17.09.24 and they will re-inspect.

Planning for information only:-

P242510/U - Marlas Mill Marlas Hereford Herefordshire HR2 9DS - Certificate of lawfulness for existing use of unit 10, being used continuously for the purposes of steel fabrication (B2 Use Class), in excess of 10 years prior to this date of this application - Certificate of Lawfulness (CLEUD) - **Determination Made (Approved) Tuesday 10 December 2024**

P242717/PA4 - Barn at Two Brooks Barns Two Brooks Lane Marlas Herefordshire - Application for prior approval for proposed change of use of agricultural barn to one dwelling and building operations reasonably necessary for the conversion - (Part 3) Class Q - Prior Approval - **Determination Made (Prior Approval Given)**

9.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting: None to note.

10.0 Date, Time and Venue of Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on **Tuesday 11th February 2025** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

Meeting closed at 7:57pm.

Signed.....
Parish Council Chairman Councillor Mrs. Joyce Davies

Date 11th February 2024